

Ceremonies



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Mission Statement

The Delta Kappa Gamma Society International promotes professional and personal growth of women educators and excellence in education.

Vision Statement

Leading women educators impacting education worldwide.

Purposes

The Delta Kappa Gamma Society International has seven basic Purposes that govern its program of work and study. The activities of each level of the Society implement the Purposes of the Society. The seven Purposes include:

1. To unite women educators of the world in a genuine spiritual fellowship;
2. To honor women who have given or who evidence a potential for distinctive service in any field of education;
3. To advance the professional interest and position of women in education;
4. To initiate, endorse and support desirable legislation or other suitable endeavors in the interests of education and of women educators;
5. To endow scholarships to aid outstanding women educators in pursuing graduate study and to grant fellowships to non-member women educators;
6. To stimulate the personal and professional growth of members and to encourage their participation in appropriate programs of action; and
7. To inform the members of current economic, social, political and educational issues so that they may participate effectively in a world society.

Preface

This *Ceremonies* book, published by The Delta Kappa Gamma Society International, is intended to help you recognize and celebrate the honor of membership. These ceremonies are designed to meet the needs of all Society members worldwide. A variety of ceremonies are included in both traditional and contemporary styles. Members may adapt the ceremonies according to individual needs, all should be impressive.



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Initiation

Instructions

The person(s) responsible for the initiation should ensure that necessary materials are assembled and ready. A practice session will help initiates feel more comfortable about the ceremony.

Initiation materials may include:

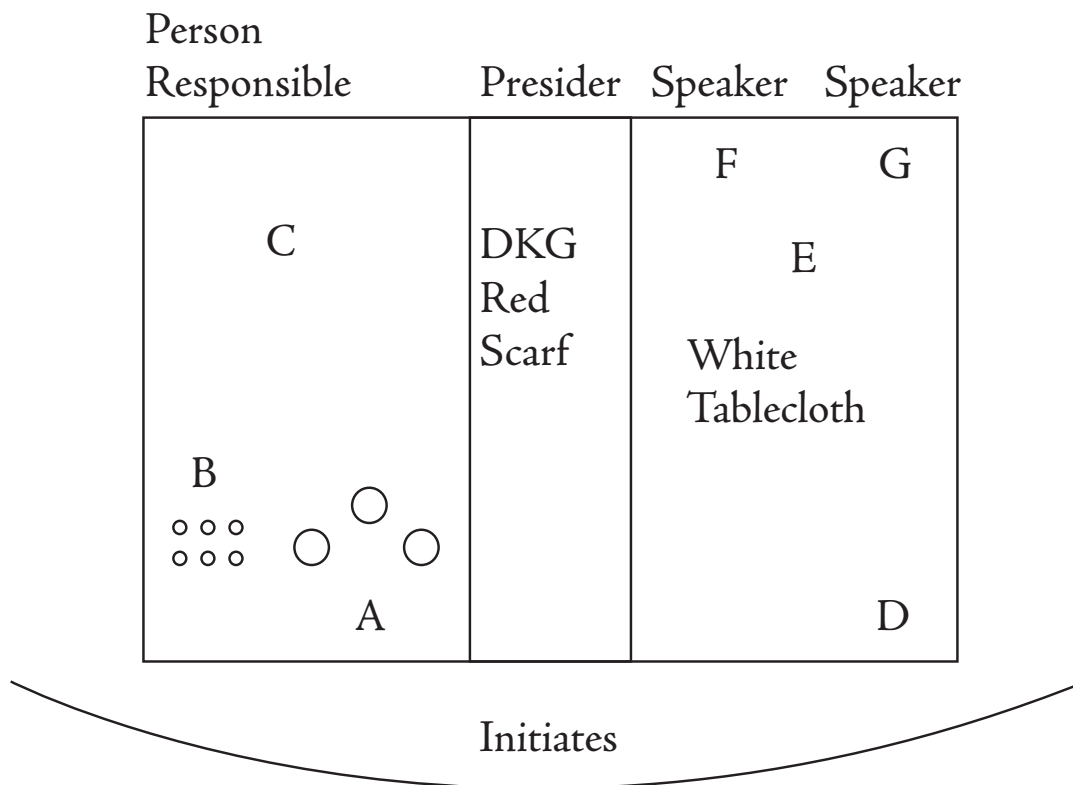
1. A white tablecloth;
2. The Delta Kappa Gamma table runner;
3. Three candlesticks and three tall red candles;
4. A small candle and candleholder for each initiate or one large candle and candle holder for all initiates to use;
5. Matches or butane lighter to light the large candles before the initiation begins;
6. Official Initiate Register used by the chapter with the dated page ready for initiates to sign;
7. Pen for initiates to use in signing the register;
8. Arrangement of red roses (real or silk);
9. Picture of the Key and/or Crest;
10. Current DKG membership certificates;
11. Song cards with “The Delta Kappa Gamma Song”;
12. Copies of initiation script for all officers;
13. Song sheets for the membership to use if asked to sing other songs; and
14. The DKG Banner, national and/or state/provincial flags.

Suggested Procedures

1. Reserve an area for the initiates’ escorts to be seated.
2. As the initiation begins, initiates and escorts line up to walk in together.
3. Play suitable music.
4. Person(s) responsible for initiation leads initiates and escorts into the room and takes her place.
5. Escorts may introduce/present their initiate to the group, and then be seated.
6. At the proper time, each initiate lights the small candle from the large candle and places it within the triangle of the three large candles.
7. The secretary or membership chair presides over the signing of the Official Initiate Register. She hands the pen to each initiate and after the signing, gives each initiate her membership certificate.

Initiation

Optional Table Arrangement for All Initiation Ceremonies



- A. Three candlesticks with tall red candles
- B. Small candles in holders or one large candle
- C. Picture of Key and/or Crest (on table or on an easel)
- D. Official Initiate Register
- E. Arrangement of red roses
- F. Current membership certificate(s)
- G. Song cards with “The Delta Kappa Gamma Song”

Contemporary Initiation Ceremony

Because many current members will not attend the orientation for initiates, it is important that some of the information shared with the initiates be included in the initiation ceremony in order that all members can hear it and also benefit in “Pride in the Big Picture.”

As ceremony begins, person responsible for ceremony enters room and introduces initiation candidates:

Membership Chair: Madam President, I present to you *these/this* key women/woman candidate(s) for membership in The Delta Kappa Gamma Society International. *They are/She is: (Chair or Sponsor of each initiate reads names of each and may choose to tell a brief fact about each initiate. This may be the first time many members have seen the initiate(s).)*

Presider: We are honored to receive you as *members/a member* of (Name) Chapter of the (Name) State Organization of The Delta Kappa Gamma Society International. You are here today because a member of this chapter recommended you for membership, believing that you are outstanding – a respected member in the education field. Your chosen profession in life – education – has focused on others, helping them to develop their talents and reach their highest potential.

First Speaker: You have received an orientation to The Delta Kappa Gamma Society International and gained an overview of “the big picture,” including the organizational structure of the Society and the responsibilities and benefits of membership.

You, too, can take pride in a Society with approximately 90,000 members worldwide. You can take pride in the many benefits you will share with them: scholarship and grant opportunities, leadership training, community programs, worldwide projects, conferences, networking contacts, technological opportunities, face-to-face learning, and support from your fellow members.

Second Speaker: You have an appreciation of the honor of membership. Someone

- noticed your work;
- noted your standards;
- believed in your potential;
- sought your association;
- held you in high esteem;
- honored you by sponsoring you for membership.

First Speaker: Members of (Name) Chapter are honored and pleased that you have made the decision to join us. We value you and the talents and skills you bring to our chapter and the Society. We know that you will find our Society to be outstanding, too, and that you will take pride in our organization.

(Optional)

Speaker: In 1929 when Dr. Annie Webb Blanton and her colleagues established the first chapter, they had a distinct vision in mind. At that time, women educators faced many hardships including unequal pay and the lack of freedoms we enjoy and take for granted today as women educators.

Contemporary Initiation Ceremony

Just as a new school community selects a mascot and a slogan, in order to build community spirit and a sense of belonging, Dr. Blanton and her colleagues selected colors to symbolize their courage and loyalty in the face of opposition, symbols, a key pin, a motto, a song, and Purposes to bind them together with a common focus.

Much has changed in our world since 1929: our mode of dress, modern conveniences, technological advances, and more. Much has changed in Delta Kappa Gamma as well. Our Society is well established, with approximately 90,000 members and 2,600 chapters in 17 countries. We focus less on the colors and symbols and more on the values they represent: courage, loyalty, learning, perseverance. However, we are still bound together by a common vision: bringing together qualified and diverse women educators serving in a broad spectrum of educational fields, strengthening them, and pursuing worthwhile projects that make a difference in communities around the world.

Speaker: The original purposes are just as appropriate today as they were when Delta Kappa Gamma was established. You, our initiate(s), are encouraged to commit to the Society's programs, projects; mission and vision, and to the fulfillment of these seven Purposes:

(In place of a single speaker, seven members in the audience may each stand to say a purpose.)

1. To unite women educators of the world in a genuine spiritual fellowship;
2. To honor women who have given or who evidence a potential for distinctive service in any field of education;
3. To advance the professional interest and position of women in education;
4. To initiate, endorse, and support desirable legislation or other suitable endeavors in the interests of education and of women educators;
5. To endow scholarships to aid outstanding women educators in pursuing graduate study and to grant fellowships to non-member women educators;
6. To stimulate the personal and professional growth of members, and to encourage their participation in appropriate programs of action; and
7. To inform the members of current economic social, political and educational issues so that they may participate effectively in a world society.

President: By your being here, you have signified your willingness to assume responsibilities in The Delta Kappa Gamma Society International. You will contribute to the Society by participating; sharing your interests, talents, and professional expertise; and seeking opportunities to grow personally and professionally. If this is your desire, please signify by saying, "I will support this organization."

(Initiates state, "I will support this organization.")

Speaker turns to audience and says, (If desired, guest dignitary may administer this oath of support.)

Contemporary Initiation Ceremony

Members, will you offer your cooperation, encouragement, and friendship to our new member(s) and promise to help them in carrying out the purposes and projects of the Society? If so, please respond with “I will.”

(Members state, “I will.”)

Membership Chair: It is our hope that you will take pride in the big picture of our Society: that you will realize the intrinsic value of membership, including making life-long friends; that you will enjoy the support our members show for one another’s passions, personal triumphs and sufferings, professional accolades, and difficult decisions; that you will benefit from the personal opportunities for scholarships, grants and leadership training; that you will experience DKG’s educational impact, in the community, state, province, country and world.

(Optional: If desired, candles and roses may be used in the ceremony. As each person signs the initiates’ book, she may be presented with a rose.)

President: As your name is called, we ask that you step forward to sign our initiates’ register and accept your membership certificate. Your signature will join those of the Founders who initiated this practice in 1929.

(Names are called; initiates sign book and receive certificates.)

Many challenges lie ahead for educators. You are *pioneers/a pioneer* for that future, and your signature confirms your commitment to support the Purposes of this Society.

Welcome to _____ *(Name)* Chapter of _____ *(Name)* State Organization of The Delta Kappa Gamma Society International. Enter our company; share our friendships, our hopes and our goals.

We offer you hearty congratulations and warm wishes as you begin exciting and fulfilling experiences as a result of your membership in The Delta Kappa Gamma Society International.

Options for closing:

- *Sing The Delta Kappa Gamma Song;*
- *Meet members informally; or*
- *Have a receiving line.*

Traditional Initiation Ceremony

Ceremony participants: Presider (chapter president or an invited guest such as area/district director or state organization officer); First Speaker (1st vice president if the chapter has one or the vice president); Second Speaker (2nd vice president if the chapter has one or an officer); (Optional: the secretary should stand at the corner of the table by the Official Initiate Register.)

Person responsible for the initiation: Madam President, I present to you *these women/this woman* as candidates/a candidate eminently worthy of membership in The Delta Kappa Gamma Society International. *They are/She is (Names).* (The chair or sponsor may choose to tell something about each initiate.)

Presider: We are honored to receive you as *members/a member* of (Name) Chapter of (Name) State Organization of The Delta Kappa Gamma Society International. We recognize your service to education and invite you to continue to further the highest ideals of the teaching profession and of humanity.

You have been recommended by your colleagues as *respected professionals/a respected professional* in the educational community. You have received an orientation to the work of the Society and opportunities and benefits of membership. There are Seven Purposes of the Society:

First Speaker: To unite women educators of the world in a genuine spiritual fellowship;

To honor women who have given or who evidence a potential for distinctive service in any field of education;

To advance the professional interest and position of women in education;

To initiate, endorse and support desirable legislation or other suitable endeavors in the interests of education and of women educators;

To endow scholarships to aid outstanding women educators in pursuing graduate study and to grant fellowships to non-member women educators;

To stimulate the personal and professional growth of members and to encourage their participation in appropriate programs of action; and

To inform the members of current economic, social, political and educational issues so that they may participate effectively in a world society.

Presider: All members on the chapter, state organization, and international levels are expected to give their full support to the implementation of programs, projects and policies for the fulfillment of these Seven Purposes. This commitment binds our members in cooperative, continual and consistent efforts to strengthen and sustain our Society and to promote excellence in education. Do you commit to these Purposes and offer your cooperation in the united effort to realize them?

Traditional Initiation Ceremony

Initiates: Yes

Presider: You have signified your willingness to assume the responsibilities of membership in The Delta Kappa Gamma Society International. Let us share with you the meaning of our symbols.

Second Speaker: The colors of Delta Kappa Gamma are crimson and gold – red for courage and gold for loyalty to our members and to the ideals of our Society.

Our flower is the red rose, a beautiful creation from nature that reflects beauty of mind and spirit.

First Speaker: Our keypin is a golden ellipse. Across its center are the Greek letters. Above them a wreath of laurel leaves symbolizes the distinction which those who wear this keypin have achieved. Below the letters is a cup which represents knowledge.

Our coat of arms consists of a red shield with a band of gold. Three Tudor roses on the band symbolize the Society's ideals of beauty of spirit, tradition of loyalty, and dedication to excellence.

The flaming lamp and the open book on the shield signify scholarship and knowledge. The laurel sprays are the traditional symbols of achievement.

(Optional Pledge) You will now repeat after me the pledge of loyalty and cooperation:

Presider:

I promise that as a member (*pause for initiates to repeat*)

of The Delta Kappa Gamma Society International (*pause*)

I will be loyal to the policies, (*pause*)

participate in the activities of the Society (*pause*)

and pledge a commitment to the Society Purposes. (*pause*)

Presider: The name, The Delta Gamma Society International, signifies key women educators. Before us stand three tall candles. Will you now light your candle(s) from these flames and place *them/it* within the triangle that represents loyalty, cooperation and ideals of the Society. (*The chair or person responsible for the initiation may hand the small candle to each initiate while the presider reads the name.*)

May the light from our candles remind us as educators of our responsibilities to lighten the darkness of ignorance and spread knowledge and understanding.

(If there are many initiates, one larger candle may be placed in the center to represent all initiates. The chair or person responsible for the initiation may light this, saying, "I light this candle for you from these flames and place it..." The presider may read the name of each initiate as the chair lights the candle.)

Traditional Initiation Ceremony

To complete your initiation into membership, please sign our Official Initiate Register and accept your membership certificate. *(Optional: Secretary may hand pen to each initiate for signing, then present song card. Presider may present membership certificate. Presider greets each member by name. If roses are used, a rose may be presented to each initiate.)*

Welcome to The Delta Kappa Gamma Society International. Enter our Society with all its privileges; be a member of our Society team and share our friendships, hopes, and goals.

(Initiation may close with singing "The Delta Kappa Gamma Song." It is also appropriate at the conclusion of the ceremony for those present to congratulate the new members.)

The Delta Kappa Gamma Song

Women teachers, to the calling
Firmly rally, never falling.
Duty néer upon us palling.
Staunch, courageous, we!
Loyalty and trust éer heeding,
Mindful of our sisters needing
Aid and guidance from those leading,
Helpful may we be!
To Delta Kappa Gamma
Faith we pledge forever!
Hand in hand, our loyal band.
Forward moving ever!
Onward! 'tis our sisters need us,
Courage, Faith, and Honor lead us
Wrongs in truth and justice heed us!
Firmly shall we stand!

Guardians of the faith yet sleeping
For our sisters watch éer keeping,
Deeds of others now we're reaping,
We for others stand!
To us pioneers have given;
We return their gifts to Heaven;
Work for others is the leaven
That inspires our band!
Oh, Delta Kappa Gamma
In thy fold we gather;
Unity and Liberty
Shall be our watchwords ever!
Education éer we'll further;
Each is bound to each as brother;
With this faith in one another
We shall win, for aye!

Annie Webb Blanton and Cora M. Martin

Note: Members should stand when this song is sung.

Installation Ceremonies

Instructions — Installations

The business of the Society shall be conducted by the organization on three (3) levels. The three (3) levels of organization shall be chapter, state organization, and international. The terms *state* and *state organization* shall designate states, territories, provinces, and countries where The Delta Kappa Gamma Society International is organized; the terms *International* and *Society* shall designate the overall organization with the total membership. (*Constitution, Article V, Section A.*)

All arrangements for installation should have the approval of the respective (chapter, state organization, international) president.

Instructions: Person(s) in charge of installation may choose physical arrangements and procedures to follow according to president wishes, budget and room parameters. Delete any part of the following ceremony that is not applicable to the level of the organization. Note the variations to be used according to structure.

Processionals may take place or the outgoing and incoming officers may be in place at the beginning of the ceremony. The members may be seated during the ceremony. Sample processionals include:

- The installing officer heads the procession of retiring and newly elected officers who advance to the front of the room in a double line. Each retiring officer walks with the corresponding incoming officer and, as they reach the front of the room, they form two lines (lines arranged as prescribed by installing officer). The installing officer stands to one side.
- All outgoing and incoming officers proceed into the room in a pre-arranged order, led by the installing officer or guest dignitary. Officers can stand to each side of the installing officer
- All incoming officers proceed into the room and join outgoing officers in the front of the room or on stage. Installing officer stands to the side or forefront.

Other arrangements may be chosen by the committee in charge with the approval of the president.

The Installation of International Officers ceremony is arranged at the discretion of the International Nominations Committee with approval of the international president. The procession and arrangement of officers, often similar to the first sample procession above, will be affected by physical and budgetary parameters. The retiring officers (president, first vice-president, second vice-president, the five regional directors in alphabetical order, and the executive director, if she is assuming the position) proceed in order as arranged by the International Nominations Committee. The corresponding incoming officers process beside them to the dais, where they divide and take their places as directed by the International Nominations Committee. The membership may be seated during the ceremony. Related personnel on the Administrative Board (members at large and area representatives) are not officers of the Society but may be installed with the officers.

Music: Appropriate prelude and procession music is recommended but not required.

Recessional may take place or the retiring officers may lead the membership in congratulations to incoming officers. Other arrangements may be chosen by the committee in charge with approval of the (state organization) president.

Installation Ceremonies

Suggested Arrangement: Each level of the Society has flexibility in arrangements for an installation ceremony. One person, such as the nominations chair or other designatee, could read all parts assigned to retiring officers, relieving those officers of needing to take part. This arrangement is especially useful when “retiring” officers are continuing or assuming another position.

Variations: The Society banner may precede the procession. Roses may be included in the ceremony. The membership may be seated during the ceremony. Elected personnel other than officers may be identified or included in some appropriate manner.

Contemporary Installation of Chapter Officers

Installing Officer: (To audience) Members of _____(Name)_____ Chapter, the officers you have chosen to lead this chapter for the next two years stand before you. It is a privilege to be selected by one's peers, to be acknowledged for one's leadership skills.

(To incoming officers) Newly elected officers, you are aware of your impending responsibilities. In accepting the offices for which you have been selected, you indicate your commitment to the chapter, your enthusiasm for the Purposes and work of the Society, and your willingness to perform your duties to further chapter success.

Outgoing President: _____(Name)_____, you have accepted the office of president of _____(Name)_____ Chapter. As the responsibilities of the office have been explained to you by the nominations committee, will you accept the leadership of _____(Name)_____ chapter for the next two years?

Response: I will.

Outgoing First (or only) Vice-President: _____(Name)_____, you have agreed to become first* vice president. As the responsibilities have been explained to you by the nominations committee, will you accept this leadership position?

Response: I will.

Outgoing Second Vice-President: _____(Name)_____, you have agreed to become second vice-president. As the responsibilities of the office have been explained to you by the nominations committee, will you accept this leadership position?

Response: I will.

*Omit if chapter has only one vice-president.

Outgoing Recording Secretary: _____(Name)_____, you have agreed to become recording** secretary. As the responsibilities of the office have been explained to you by the nominations committee, will you accept this leadership position?

Response: I will.

Outgoing Corresponding Secretary:** _____(Name)_____, you have agreed to become corresponding secretary. As the responsibilities of the office have been explained to you by the nominations committee, will you accept this leadership position?

Response: I will.

**Omit if chapter has only one secretary.

Outgoing Treasurer:‡ _____(Name)_____, you have been selected by the chapter executive board to become (continue as) treasurer and will be a member of the executive board. We are confident that you will perform the responsibilities of this office with leadership and commitment as described to you by the nominations committee.

Contemporary Installation of Chapter Officers

‡ The recognition of the treasurer may be omitted if this officer is continuing in office. Note: Chapter treasurers are “selected by the chapter executive board” (*Constitution and International Standing Rules* Article VI Section A.3) and are, therefore, frequently not installed. The treasurer may be recognized, especially if she is newly appointed. Consult your Chapter Rules for specific information.

Outgoing _____ (*Name*), you have been appointed to become (*continue as*) parliamentarian
Parliamentarian: and will be a member of the executive board and advisor to chapter officers and
‡‡ members. We are confident that you will perform with leadership and commitment
the responsibilities of this position as described to you by the nominations
committee.

‡‡ The recognition of the parliamentarian may be omitted if she is continuing in office. Note: Chapter parliamentarians are appointed and “serve as a member ex officio, without vote, on the respective executive board.” (*Constitution and International Standing Rules* Article VI Section C.10) Therefore, the parliamentarian is frequently not installed. She may be recognized, especially if she is newly appointed. Consult your Chapter Rules for specific information.

Installing Officer: (*to audience*) Members of _____ (*Name*) Chapter, you have witnessed the installation of our _____ (*Dates of biennium*) officers. In order to ensure chapter success this biennium, you must cooperate with and support these new leaders. Will you accept your responsibility?

Members: We will.

Installing Officer: Newly installed officers, you have assumed responsibility for the success of _____ (*Name*) Chapter for the next two years. Each of you now has power to strengthen the chapter. Your members believe in you. You can rely on their cooperation and gain strength from their support as our Society—chapter, state organization, and international—become stronger through your leadership.

Members have expressed confidence in your abilities and your commitment to leadership. We welcome your service to _____ (*Name*) Chapter as you lead us to greater success within The Delta Kappa Gamma Society International. (*Turning to audience*) Will you join in offering your congratulations and commitment to your _____ (*Dates of biennium*) officers? (*She leads.*)

Traditional Installation of Chapter Officers

Installing Officer: (To audience) Members of _____(Name)_____ Chapter, the officers you have chosen to lead this chapter for the next two years stand before you. It is a privilege to be selected by one's peers, to be acknowledged for one's leadership skills.

(To incoming officers) Newly elected officers, you are aware of your impending responsibilities. In accepting the offices for which you have been selected, you indicate your commitment to the chapter, your enthusiasm for the Purposes and work of the Society, and your willingness to perform your duties to further chapter success.

Outgoing President: _____(Name)_____, you have accepted the office of president of _____(Name)_____ Chapter. You will preside at all chapter and executive board meetings, appoint standing and special committees, and fill vacancies in office. With consent of the chapter executive board, you may take action on matters that cannot be deferred. With the treasurer, you will approve payments for all expense claims for the chapter. You will represent _____(Name)_____ Chapter at state organization, regional and international conferences and conventions as a vital participant of The Delta Kappa Gamma Society International. You will serve as a member of the state organization executive board. Members will look to you for leadership and commitment to the Society's Purposes. Knowing these responsibilities, will you accept the leadership of _____(Name)_____ Chapter for the next two years?

Response: I will.

Outgoing First (or only) Vice-President: _____(Name)_____, you have agreed to become first* vice president. You will serve as presiding officer in the absence of the president and assume her responsibilities automatically if she is unable to perform. You will be a member of the chapter executive board and may be assigned other duties by the president and/or the chapter's rules. Knowing these responsibilities, will you accept this leadership position?

Response: I will.

Outgoing Second Vice-President:* _____(Name)_____, you have agreed to become second vice-president. You will preside in the absence of the president or first vice-president and assume their duties if they are unable to perform. You will be a member of the chapter executive board and will perform other tasks assigned to you by the president and/or the chapter rules. Knowing these responsibilities, will you accept this leadership position?

Response: I will.

*Omit if chapter has only one vice-president.

Outgoing Recording Secretary: _____(Name)_____, you have agreed to become recording** secretary and will be a member of the chapter executive board. You will keep minutes of each chapter and executive board meeting and furnish the president with a copy of each proceeding. You will make available to members the minutes from the previous chapter or

Traditional Installation of Chapter Officers

executive board meeting. Knowing these responsibilities, will you accept this leadership position?

Response: I will.

Outgoing Corresponding Secretary:** _____ (*Name*), you have agreed to become corresponding secretary and will be a member of the chapter executive board. You will attend to any communication for the chapter that may be assigned to you by the president. Knowing these responsibilities, will you accept this leadership position?

Response: I will.

**Omit if chapter has only one secretary (see option)

(Option) For Chapters with One Secretary: _____ (*Name*), you have agreed to become secretary and will be a member of the chapter executive board. You will keep minutes of each chapter and executive board meeting and furnish the president with a copy of each proceeding. You will make available to members the minutes from the previous chapter or executive board meeting. You will attend to any communication for the chapter that may be assigned to you by the president. Knowing these responsibilities, will you accept this leadership position?

Response: I will.

Outgoing Treasurer:‡ _____ (*Name*), you have been appointed by the chapter executive board to become (*continue as*) treasurer and will be a member of the executive board. Yours is an exacting position. You are responsible in every way for receipts of chapter funds and for expenditure of these funds upon approval of the president. You will present a financial report at each regular chapter meeting and consult with appropriate chapter personnel in budget development and accounting. You are required to submit your accounts for annual financial review as set forth in the chapter's rules. We are confident that you will perform these responsibilities of leadership and commitment.

‡The recognition of the treasurer may be omitted if this officer is continuing in office. Note: Chapter treasurers are "selected by the chapter executive board" (*Constitution and International Standing Rules* Article VI Section A.3) and are, therefore, frequently not installed. The treasurer may be recognized, especially if she is newly appointed. Consult your chapter rules for specific information.

Outgoing Parliamentarian:‡‡ _____ (*Name*), you are a member of the chapter executive board and advisor to chapter officers and members. It is your responsibility to ensure that chapter actions are in compliance with the Society's governing documents: the *Constitution*, the *International Standing Rules*, state organization bylaws, state organization standing rules, and chapter rules. We are confident that you will perform these responsibilities of leadership and commitment.

Traditional Installation of Chapter Officers

‡‡The recognition of the parliamentarian may be omitted if she is continuing in office. Note: Chapter parliamentarians are appointed and “serve as a member ex officio, without vote, on the respective executive board.” (*Constitution and International Standing Rules* Article VI Section C.10) Therefore, the parliamentarian is frequently not installed. She may be recognized, especially if she is newly appointed. Consult your chapter rules for specific information.

Installing Officer: *(to audience)* Members of (Name) Chapter, you have witnessed the installation of our (Dates of biennium) officers. In order to ensure chapter success this biennium, you must cooperate with and support these new leaders. Will you accept your responsibility?

Members: We will.

Installing Officer: Newly installed officers, you have assumed responsibility for the success of (Name) Chapter for the next two years. Each of you now has power to strengthen the chapter. Your members believe in you. You can rely on their cooperation and gain strength from their support as our Society—chapter, state organization, and international—become stronger through your leadership.

(If roses are used, each retiring officer or the installing officer may hand a rose to her successor or each new officer as she is installed. If a table is used with a bowl of roses, after the last person is installed, all new officers may move to form a semicircle around the table and place their roses, one at a time or in unison, in the bowl of roses on the table.)

Installing Officer *(extends hand toward the roses)* These roses symbolize our confidence in your abilities **(if roses are used):** and your commitment to leadership. We welcome your service to (Name) Chapter as you lead us to greater success within The Delta Kappa Gamma Society International. *(Turning to audience)* Will you join in offering congratulations and best wishes to your (Dates of biennium) officers? *(She leads.)*

Installing Officer *(if roses are Not used)* Members have expressed their/our confidence in your abilities and your commitment to leadership. We welcome your service to (Name) Chapter as you lead us to greater success within The Delta Kappa Gamma Society International. *(Turning to audience)* Will you join in offering congratulations and best wishes to your (Dates of biennium) officers? *(She leads.)*

Contemporary Installation of State Organization Officers

Installing Officer: *(to the incoming officers)* The members of _____ *(Name)* State Organization of The Delta Kappa Gamma Society International have placed their trust in you, the incoming officers, for the responsibilities of your offices and the growth and success of the state organization for the next two years. You will have great influence on the state organization's growth and progress, in its status within the international Society, and in its impact on educational excellence, in each community, statewide, and globally.

Outgoing President: _____ *(Name)*, as State Organization President, you will chair the _____ *(Name)* State Organization Executive Board and serve as a voting member of the International Executive Board. You should represent the state organization at regional conferences and international conventions. You must maintain contact with your chapters and participate at all three levels of the Society. Members will look to you for inspiration, leadership and commitment. Knowing these and the other responsibilities explained to you by the nominations committee, will you accept the leadership of _____ *(Name)* State Organization for the next two years?

Response: I will.

Outgoing First (or only) Vice-President: _____ *(Name)*, as first* vice president and member of the _____ *(Name)* State Organization Executive Board, you will serve as presiding officer in the absence of the president and assume her responsibilities automatically if she is unable to perform. Knowing these and the other responsibilities explained to you by the nominations committee, will you accept this leadership position?

Response: I will.

Outgoing Second Vice-President:* _____ *(Name)*, as second vice president and member of the _____ *(Name)* State Organization Executive Board, you will preside in the absence of the president or first vice-president and assume their duties if they are unable to perform. Knowing these and the other responsibilities explained to you by the nominations committee, will you accept this leadership position?

Response: I will.

*Omit if state organization has only one vice-president.

Outgoing Recording Secretary: _____ *(Name)*, as recording** secretary and a member of _____ *(Name)* State Organization Executive Board, will you accept the responsibilities of this leadership position, both to the state organization and to the _____ *(Name)* State Organization Executive Board, as explained to you by the nominations committee?

Response: I will.

Outgoing Corresponding Secretary:** _____ *(Name)*, as corresponding secretary and a member of _____ *(Name)* State Organization Executive Board, will you accept the responsibilities as explained to you by the nominations committee?

Contemporary Installation of State Organization Officers

Response: I will.

**Omit if state organization has only one secretary.

Outgoing Treasurer:‡ _____ (Name) _____, you have been selected by the _____ (Name) _____ State Organization Executive Board to become (*continue as*) treasurer and will be a member of the executive board and advisor to state organization officers and chapter treasurers. We are confident that you will perform the responsibilities of this office with leadership and commitment as described to you by the nominations committee.

‡ The installation of the treasurer may be omitted if this officer is continuing in office. Note: State organization treasurers are “selected by the executive board” (*Constitution and International Standing Rules Article VI Section A.2*) and are, therefore, frequently not installed. The treasurer may be recognized, especially if she is newly appointed. Consult your State Organization bylaws for specific information.

Outgoing Parliamentarian:‡‡ _____ (Name) _____, you have been appointed to become (*continue as*) the parliamentarian for _____ (Name) _____ State Organization and will be a member of the executive board and advisor to state organization officers and members. We are confident that you will perform with leadership and commitment the responsibilities of this office as described to you by the nominations committee.

‡‡ The installation of the parliamentarian may be omitted if she is continuing in office. Note: State organization parliamentarians are appointed and “serve as a member ex officio, without vote, on the respective executive board” (*Constitution and International Standing Rules Article VI Section C.10*) and are, therefore, frequently not installed. The parliamentarian may be recognized, especially if she is newly appointed. Consult your State Organization bylaws for specific information.

Outgoing Executive Secretary:^^ _____ (Name) _____, you have been selected by the _____ (Name) _____ State Organization Executive Board to become (*continue as*) executive secretary and will be a (**or other officer**) member of the executive board and advisor to state organization officers and the executive board. We are confident that you will perform with leadership and commitment the responsibilities of this office as described to you by the nominations committee.

^^ The installation of the executive secretary may be omitted if she is continuing in office. Note: State organization executive secretaries are appointed and “serve as a member ex officio, without vote, on the international and state organization executive boards.” (*Constitution and International Standing Rules Article VI Section C.8*) Executive secretaries are, therefore, frequently not installed. The executive secretary may be recognized, especially if she is newly appointed. Consult your State Organization bylaws for specific information.

Contemporary Installation of State Organization Officers

Installing Officer: *(to audience)* Members of _____ *(Name)* State Organization, you have witnessed the installation of our _____ *(Dates of biennium)* officers. In order to ensure state organization success this biennium, you must cooperate with, give your loyalty to, and support these new leaders. Will you accept your responsibility?

Members: We will.

Installing Officer Newly installed officers, the success and growth of _____ *(Name)* State
or Outgoing Organization rests with your leadership for the next two years. Each of you has
President: power to strengthen the state organization. Your members believe in you, and you can rely on our commitment and gain strength from our support as our Society becomes stronger through your leadership. We offer our best wishes as you assume your responsibilities to _____ *(Name)* State Organization and The Delta Kappa Gamma Society International.

Option: Recessional may take place or the retiring officers may lead the membership in congratulations to incoming officers. Other arrangements may be chosen by the committee in charge.

Traditional Installation of State Organization Officers

Installing Officer: *(to the incoming officers)* The members of _____ *(Name)* State Organization of The Delta Kappa Gamma Society International have placed their trust in you, the incoming officers, for the responsibilities of your offices and the growth and success of the state organization for the next two years. You will have great influence on the state organization's growth and progress, in its status within the international Society, and in its impact on educational excellence, in each community, statewide, and globally.

Outgoing President: _____ *(Name)*, you have the responsibility to preside at all meetings of _____ *(Name)* State Organization, to appoint standing and special committees and to fill by appointment vacancies to office. You will represent the state organization at regional conferences and international conventions, and as a voting member of the international Executive Board. You will chair the state organization executive board and consult with board members to determine the wishes of the membership. With the treasurer, you will execute legal documents authorized by the state organization executive board or convention.

You must maintain continual contact with your chapters and visit with them at suitable intervals. You will be a vital participant at all three levels of The Delta Kappa Gamma Society International. Members will look to you for inspiration, leadership and commitment to the Society's Purposes.

Knowing these responsibilities, will you accept the leadership of _____ *(Name)* State Organization for the next two years?

Response: I will.

Outgoing First (or only) Vice-President: _____ *(Name)*, as **first*** vice president and member of the _____ *(Name)* State Organization Executive Board, you will serve as presiding officer in the absence of the president and assume her responsibilities automatically if she is unable to perform. You may be assigned other duties by the president and/or _____ *(Name)* State Organization *bylaws*. State organization members will look to you for inspiration, leadership, and commitment to Society Purposes.

Knowing these responsibilities, will you accept this leadership position?

Response: I will.

Outgoing Second Vice-President*: _____ *(Name)*, as second vice president and member of the _____ *(Name)* State Organization Executive Board, you will preside in the absence of the president or first vice-president and assume their duties if they are unable to perform. You will be a member of the state organization executive board and will perform other tasks assigned to you by the president and/or _____ *(Name)* State Organization *bylaws*. State organization members will look to you for inspiration, leadership, and commitment to Society Purposes.

Knowing these responsibilities, will you accept this leadership position?

Traditional Installation of State Organization Officers

Response: I will.

*Omit if state organization has only one vice-president.

Outgoing Recording Secretary: _____ (Name) _____, as recording** secretary and a member of _____ (Name) _____ State Organization Executive Board, you will keep the minutes of the state organization and of executive board meetings, and furnish the president with a copy of each proceeding. You will make available to members the minutes from the previous state organization or executive board meeting. State organization members will look to you for inspiration, leadership, and commitment to Society Purposes.

Knowing these responsibilities, will you accept this leadership position?

Response: I will.

Outgoing Corresponding Secretary:** _____ (Name) _____, as corresponding secretary and a member of _____ (Name) _____ State Organization Executive Board, you will attend to any communication that may be delegated to you by the president. State organization members will look to you for inspiration, leadership, and commitment to Society Purposes.

Knowing these responsibilities, will you accept this leadership position?

Response: I will.

**Omit if state organization has only one secretary (see option)

(Option) For State Organizations with One Secretary: _____ (Name) _____, as secretary and a member of _____ (Name) _____ State Organization Executive Board, you will keep the minutes of the state organization and of executive board meetings, and furnish the president with a copy of each proceeding. You will make available to members the minutes from the previous state organization or executive board meeting. You will also attend to any communication that may be delegated to you by the president. State organization members will look to you for inspiration, leadership, and commitment to Society Purposes.

Knowing these responsibilities, will you accept this leadership position?

Response: I will.

(Optional) Outgoing Executive Secretary: ‡ _____ (Name) _____, as executive secretary of _____ (Name) _____ State Organization and member of the _____ (Name) _____ State Organization Executive Board, you have the responsibility to perform those duties as set forth in your contract/agreement with the state organization executive board, and other duties delegated to you by the president and the executive board. State organization members will look to you for inspiration, leadership, and commitment to Society Purposes.

We are confident that you will perform these duties with leadership and commitment.

Traditional Installation of State Organization Officers

‡ The installation of the executive secretary may be omitted if she is continuing in office. Note: State organization executive secretaries are appointed and “serve as a member ex officio, without vote, on the international and state organization executive boards.” (*Constitution and International Standing Rules* Article VI Section C.8) Executive secretaries are, therefore, frequently not installed. The executive secretary may be recognized, especially if she is newly appointed. Consult your State Organization bylaws for specific information.

I will.

Outgoing Treasurer: ‡‡ _____ (*Name*), as treasurer and member of _____ (*Name*) State organization Executive Board, you will be (*continue to be*) responsible for an accounting of all financial transactions, record keeping, reporting, fidelity bonding (*if applicable*). In addition, you will assist in budget development, and submit your accounts for annual audit as set forth in _____ (*Name*) State Organization bylaws. We are confident that you will perform these responsibilities of leadership and commitment.

We are confident that you will perform these responsibilities of leadership and commitment.

†† The installation of the treasurer may be omitted if this officer is continuing in office. Note: State organization treasurers are “selected by the executive board” (*Constitution and International Standing Rules* Article VI Section A.2) and are, therefore, frequently not installed. The treasurer may be recognized, especially if she is newly appointed. Consult your State Organization bylaws for specific information.

Outgoing Parliamentarian: ^^ _____ (*Name*), you are a non-voting member of the _____ (*Name*) State Organization Executive Board and advisor to the officers and members. It is your responsibility to ensure that state organization actions are in compliance with Society governing documents: the *Constitution*, the *International Standing Rules*, state organization bylaws, and state organization standing rules. We are confident that you will perform these responsibilities of leadership and commitment.

We are confident that you will perform these responsibilities of leadership and commitment.

^^ The installation of the parliamentarian may be omitted if she is continuing in office. Note: State organization parliamentarians are appointed and “serve as a member ex officio, without vote, on the respective executive board” (*Constitution and International Standing Rules* Article VI Section C.10) and are, therefore, frequently not installed. The parliamentarian may be recognized, especially if she is newly appointed. Consult your State Organization bylaws for specific information.

Traditional Installation of State Organization Officers

(Optional) (to audience) Members of _____ *(Name)* _____ State Organization, you have witnessed
Installing Officer: the installation of our _____ *(Dates of biennium)* _____ officers. In order to ensure state organization success this biennium, you must cooperate with, give your loyalty to, and support these new leaders. Will you accept your responsibility?

Members: We will.

**Installing Officer
or Outgoing
President:** Newly installed officers, the success and growth of _____ *(Name)* _____ State Organization rests with your leadership for the next two years. Each of you has power to strengthen the state organization. Your members believe in you. We have faith in your abilities and confidence that you deserve our loyalty and support. You can rely on our cooperation and gain strength from our support as our Society—chapter, state organization, and international—become stronger through your leadership. We offer our best wishes as you assume your responsibilities to _____ *(Name)* _____ State Organization and The Delta Kappa Gamma Society International.

Option: Recessional may take place or the retiring officers may lead the membership in congratulations to incoming officers. Other arrangements may be chosen by the committee in charge.

Installation of International Officers

Processional of the participants

Presiding/ Installing Officer: *(to the audience)* Members of The Delta Kappa Gamma Society International, our presence here indicates our support for the selection of these women to the highest offices in the Society. We believe that their leadership will advance our Society. We believe that they will lead our members to promote greater educational excellence and the advancement of women educators as our Society impacts education worldwide.

Presiding/ Installing Officer: *(turning to all new officers)* For every leader in every organization, there comes a time when she must have the courage to step forward and meet the needs of the time. As new officers, you are given the honor and responsibility of managing the affairs of The Delta Kappa Gamma Society International for the next two years. The strength of your leadership may determine the continued progress of our organization. Your selection by our members is evidence of our belief in your commitment to give of your time, talents, passion and dedication to the Purposes, programs, and projects of the Society. Members are counting on you. With your installation tonight, you will continue the Society's forward movement as you serve Delta Kappa Gamma during this next biennium.

Retiring Executive Director: *(The installation of this officer may be omitted if the officer is continuing in this position).* _____ *(Name)*, is our newly employed executive director. *(Continue with a brief summary of Society and professional accomplishments.)*

The executive director, an officer of the Society, is employed by the Administrative Board and reports to the international president. She is the Society's corporate secretary, manager of Society Headquarters and serves as liaison between the elected officers and professional administrators at Society Headquarters. *(Turning to new director)* _____ *(Name)*, your duties are prescribed in the *Constitution* and your Society employment agreement. In no way, however, does that delineate all your activities. The president will have numerous occasions to consult you or to ask your assistance on special tasks. You will serve as an ex-officio, non-voting, member of both the International Administrative and Executive boards. You will serve as secretary-treasurer and a voting member of the Educational Foundation Board of Trustees and the DKG Supporting Corporation. You have the authority to coordinate and direct all departments of the Society Headquarters.

Members, chapter officers, state organization officers, and international officers expect your careful consideration of their problems and your assistance in solving them. You must have an extensive knowledge of the history of Society Headquarters operations and of the Society, as well as knowledge of traditions, records, and convention and Board decisions.

The Administrative Board and our members have confidence that you will execute your responsibilities with dedication, determination, and grace. Will you agree to fulfill these responsibilities?

Response: I will.

Installation of International Officers

Outgoing Europe Regional Director: *(to the audience)* I present _____ *(Name)* _____, Europe regional director for _____ *(Dates of biennium)* _____. *(Continue with a brief summary of Society and professional accomplishments.)*

Outgoing Northeast Regional Director: *(to the audience)* I present _____ *(Name)* _____, Northeast regional director for _____ *(Dates of biennium)* _____. *(Continue with a brief summary of Society and professional accomplishments.)*

Outgoing Northwest Regional Director: *(to the audience)* I present _____ *(Name)* _____, Northwest regional director for _____ *(Dates of biennium)* _____. *(Continue with a brief summary of Society and professional accomplishments.)*

Outgoing Southeast Regional Director: *(to the audience)* I present _____ *(Name)* _____, Southeast regional director for _____ *(Dates of biennium)* _____. *(Continue with a brief summary of Society and professional accomplishments.)*

Outgoing Southwest Regional Director: *(to the audience)* I present _____ *(Name)* _____, Southwest regional director for _____ *(Dates of biennium)* _____. *(Continue with a brief summary of Society and professional accomplishments.)*

Outgoing President: *(to the incoming regional directors)* As regional directors, you are international officers who serve as liaisons between the Administrative and Executive boards and the state organizations in your regions. Yours is the responsibility to organize and conduct a conference in your region. You will be members of the Administrative Board and the International Executive Board and, in those capacities, have an important role in shaping and recommending policies to the membership that will further the success of the Society.

Will you assume the responsibilities for the state organizations in your regions and give of your talents and energies to the state organization presidents and to the well-being of the Society?

Response: I will *(or We will)*.

Outgoing Second Vice-President: *(to the audience)* I present _____ *(Name)* _____, international second vice-president for the _____ *(Dates of biennium)* _____. *(Continue with a brief summary of Society and professional accomplishments.)* _____ *(Name)* _____, as second vice-president, you will be a member of the international Executive Board and the Administrative Board. You may, on occasion, be called upon to preside for the president or on such other occasions as the president may direct. You may be asked to fulfill additional responsibilities by the president. In the event of the resignation or death of both the president and first vice-president, you will automatically assume the president's duties. Your influence and energies are vital to the support of the president and to the well-being of the Society.

Knowing these responsibilities, will you accept this leadership position?

Response: I will.

Installation of International Officers

Outgoing First Vice-President: *(to the audience)* I present _____ *(Name)* _____, international first vice-president for the _____ *(Dates of biennium)* biennium. *(Continue with a brief summary of Society and professional accomplishments.)* _____ *(Name)* _____, as first vice-president, you will serve as the presiding officer in the absence of the president or on such other occasions as the president may direct. You will be a member of the International Executive Board, the Administrative Board and the Educational Foundation Board of Trustees. In the event of the resignation or death of the president, you will assume the duties of her office. You may be asked to fulfill additional responsibilities by the president. Your influence and energies are vital to the support of the president and to the well-being of the Society.

Knowing these responsibilities, will you accept this leadership position?

Response: I will.

Presiding/ Installing Officer: Immediate Past International President _____ *(Name)* _____ is retiring from the board. _____ *(Name)* _____, you have continued to serve on the Administrative and International Executive Boards, on the Educational Foundation Board of Trustees, and as Chair of the DKG Supporting Corporation Board of Directors. Your role as immediate past president has been to ensure the continuation for the work of the Society. As you retire from the board, we thank you for your many contributions.

Outgoing President: *(to the audience)* Members of The Delta Kappa Gamma Society International, I present _____ *(Name)* _____, our international president for the _____ *(Dates of biennium)* biennium. *(Continue with a brief summary of Society and professional accomplishments.)* _____ *(Name)* _____, as our president, you represent the thousands of women educators in our international organization. Yours is the privilege to preside at regular and called meetings of the Society; yours is the obligation to appoint standing and special committees and to serve as a voting member of all committees except Nominations and as a member of the Educational Foundation Board of Trustees; yours is the responsibility to fill by appointment all vacancies in office.

You will approve all Society publications and plan the international convention. You will serve as chair of the International Executive Board and of the Administrative Board. You or your representative will represent the Society at state organization conferences and conventions as requested, and at regional conferences and international conventions. When an emergency arises that necessitates action before the next convention, you will consult members of the Administrative Board and, with their advice and approval, determine a course of action. With the executive director, you will execute all legal documents of the Society when such documents have been authorized by the convention or by the International Executive Board. The members of the Society look to you for inspiration, leadership and commitment to the Society Purposes.

Knowing these responsibilities, will you accept the leadership of The Delta Kappa Gamma Society International for the next two years?

Installation of International Officers

Response: I will.

Outgoing President: *(to newly installed officers)* We, as retiring officers, place in your capable hands the present and future of The Delta Kappa Gamma Society International. You have our loyalty and support. We have confidence that each of you will add dignity and new dimensions to your office. We wish you well.

Recessional of the Participants

Music: As appropriate.

Note: *The Nominations Committee will prepare a brief, individualized account of each newly elected officer's qualifications for office. These will be used in the ceremony to acquaint the membership with the individual talents of each officer.*

Options: *The following recognitions can be made at an appropriate point during the ceremony. Members of the Administrative Board and other elected personnel may be recognized, confirmed in their commitment to the Society as is appropriate to the respective position of service. However, as related personnel and not officers, installation is not required (The Constitution and International Standing Rules, Article VI, Section A.1 and B.1)*

Option for Committee Recognition: *Recognize newly elected/appointed committee members, returning members and outgoing members of committees.*

Presiding/ Installing Officer: *(Newly elected _____(Name)_____ Committee members may be introduced.) It is my honor to introduce the _____(Dates of biennium) _____(Name)_____ Committee members: (Introduce with name and state organization.) We welcome you to this committee that is charged with guiding the Society in matters of _____(Business of committee)_____. (Special thanks may be offered to retiring members of the Committee.) We value the contributions you have made to the work of this committee. (New committee members take their seats.)*

(Nominations committee members may be introduced. Outgoing committee members are then named and thanked.)

(Finance committee members may be introduced. Outgoing committee members are then named and thanked.)

(Personnel committee members may be introduced. Outgoing committee members are then named and thanked.)

(Parliamentarian may be introduced. Outgoing parliamentarian may be recognized if appropriate.)

(New trustees of the Educational Foundation may now be introduced and welcomed. They then take their seats. Appreciation may be extended to outgoing members as they are named.)

Installation of International Officers

Option for Recognizing New Members of the Administrative Board (and other related personnel)

Outgoing Member-at-Large: Outgoing officers of the (Outgoing biennium dates) will now present members of (Incoming biennium dates) Administrative Board.

Continuing member-at-large (Name) remains on the Administrative Board for another biennium. (Incoming name) is our newly elected member-at-large for (Dates of biennium). (Continue with a brief summary of Society and professional accomplishments). (Name), you will serve as a member of the International Executive Board and the Administrative Board. You will represent all members of the Society as you carry out assignments delegated by the president and/or the Administrative Board.

Outgoing Area Representative (Canada): We are confident that you will perform these duties with leadership and commitment.

Our incoming area representative for Canada is (Name). (Continue with a brief summary of Society and professional accomplishments.) (Name), you will serve as a member of the Administrative and International Executive Boards. You will serve as Canadian Forum Chair and as a liaison between the regional directors and your area. You will encourage and support growth of the state organizations within Canada. In addition, you will carry out any assignments delegated to you by the international president.

Outgoing Area Representative (Latin America): We are confident that you will perform these duties with leadership and commitment.

Our incoming area representative for Latin America is (Name). (Continue with a brief summary of Society and professional accomplishments.) (Name), you will serve as a member of the Administrative and International Executive Boards. You will serve as the Latin American Forum Chair and as a liaison between the regional directors and your area. You will encourage and support growth of the state organizations in Latin America. In addition, you will carry out any assignments delegated to you by the international president.

Outgoing Parliamentarian: We are confident that you will perform these duties with leadership and commitment.

Our incoming area parliamentarian is (Name). (Continue with a brief summary of Society and professional accomplishments.) (Name), you will serve as a consultant on the Constitution Committee, as a member of the Constitution Interpretation Committee and as a member ex officio, without vote, on the Administrative Board. In addition, you will carry out any assignments delegated to you by the international president.

We are confident that you will perform these duties with leadership and commitment.

Installation of a New Chapter (in an existing state organization)

State Organization President or Organizing Officer: As a member of The Delta Kappa Gamma Society International you are an integral part of a Society bound together by the common goal of unity. The symbols of our Society, the Seven Purposes and the vision and mission all reflect the honor of membership in Delta Kappa Gamma.

With this ceremony you dedicate yourselves to the forming of a new chapter within the international Society of key women educators. Take pride in the chapter and your membership in it. Help make it an honor for those who become members in the future.

(Speaking to initiates; initiates should stand)

Initiates, we are honored to receive you as members of The Delta Kappa Gamma Society International. You are here today because you are a respected member of the education field. You have received an orientation to membership in the Society and gained an overview of “the big picture,” including the organizational structure of the Society, the Purposes and vision of the Society, and the responsibilities and benefits of membership. Will you accept these responsibilities?

Initiates: I will.

Organizing Officer: Initiates will sign the *Official Chapter Register*, receive membership certificates, song cards, be pinned with the Key Pin (*if provided*) and be congratulated by the international president or organizing officer.

(Speaking to transferring members) Please join the initiates in adding your names to the *Official Chapter Register*.

Initiates, you join the transferred members here today in becoming Charter Members of _____ (*Name*) Chapter.

As Charter Members of _____ (*Name*) Chapter, you are charged with growing the chapter by increasing membership, developing leadership and encouraging members’ involvement. Yours is the task of implementing the Purposes and fulfilling the mission and vision of the Society. Your task is to participate with other units of the Society; extend membership to other women eligible to wear the golden key; uphold excellence in programs, projects and policies; and support the professional and personal growth of women educators and excellence in education.

Your membership signifies your willingness to assume the responsibilities in The Delta Kappa Gamma Society International. You will contribute to the Society by participating; sharing your interests, talents and professional expertise; and seeking opportunities to grow personally and professionally. If this is your desire, please signify by saying, “I will support this organization.”

Members: I will support this organization.

Organizing Officer: In accordance with our custom of naming each succeeding unit in the Society, we declare _____ (*Name*) Chapter of _____ (*Name*) State Organization duly installed and an active part of The Delta Kappa Gamma Society International.

Installation of a New Chapter (in an existing state organization)

In all things inspire one another to a commitment to enhance the Seven Purposes of Society. Will you accept these responsibilities?

Members: I will.

Organizing Officer: Please accept the charter of _____ *(Name)* Chapter of the _____ *(Name)* State Organization, installed on this day, _____ *(Date)* .

The chapter will now hold its first business meeting for the purpose of electing officers. As the organizing officer, I will preside until the president is elected.

Note: After the election of officers, the organizing officer presides over an appropriate ceremony to install the newly elected officers. See pages 15 to 21.)

Founding of New Organizations

Instructions — Founding of New Organizations and Chartering Chapters

The business of the Society shall be conducted by the organization on three (3) levels. Those levels are chapter, state organization, and international. The *Constitution* defines the terms state and state organization as designations of states, territories, provinces and countries where The Delta Kappa Gamma Society International is organized, and the terms International and Society as designations of the overall organization with the total membership. (The *Constitution* and *International Standing Rules*, 2010, Article V, Section A)

When founding a state organization, first initiate members and then establish the state organization. In the *Constitution* and *International Standing Rules*, Article V, Section C states:

1. *A state organization shall be organized by the international Expansion Committee with the approval of the International Executive Board.*
2. *Founders of the newly organized state organization shall be members who have accepted the responsibilities inherent to the successful functioning of the new state organization.*
3. *The new state organization shall have no fewer than thirty (30) members of whom twelve (12) to sixteen (16) may be founders.*
4. *The founders of state organizations shall be known as state founders. The twelve (12) original members of The Delta Kappa Gamma Society International shall be known as The Founders.*
5. *The Society shall grant the charter.*
6. *Each state organization shall consist of chapters within the state and members holding membership within the state.*
7. *Each state organization shall have bylaws which are consistent with the Constitution for the governance of the state organization and its chapters.*

Therefore, the international president or international organizing officer presides over the appropriate steps to establish the organization, records the date of founding, documents the names of founders and presents the charter. She then oversees the election of the state organization officers during the first business meeting, held immediately. The state organization must elect a president, vice-president, secretary and appoint a treasurer.

Using an appropriate ceremony, the international president or organizing officer presides over the installation of the new state officers. The state organization president then presides over the installation of the chapter (s).

Founding of New Organizations

The state organization establishes the chapter(s); the Society grants the charter. Article V, Section B of the *Constitution and International Standing Rules*, states:

1. *Chapters shall be organized in accordance with state organization bylaws. Each chapter so organized shall have no fewer than twelve (12) members. The Society shall grant the charter.*
2. *Charter members shall be those who become members of the chapter at the time of installation of the chapter. Any member who transfers her membership to the new chapter at the time of its installation becomes a charter member of the new chapter.*
3. *Each chapter shall have chapter rules which are consistent with the Constitution and its state organization bylaws.*

Once established and installed by the state organization president, the chapter(s) elects officers, records the date and documents the names of charter members. The chapter must elect a president, vice-president, secretary and appoint a treasurer. The state organization president then uses an appropriate installation ceremony to install officers.

Arrangement: During the ceremonies, members stand in their places in front of the organizing officer.

Music: Appropriate background music is suggested but not required. The official Delta Kappa Gamma Song may be sung at the close of the ceremony.

Reception: A reception or tea may follow the ceremonies.

Founding of a State Organization

Step One: Begin the Initiation of Members Into the Society

International President or International Organizer: Under charter of incorporation, The Delta Kappa Gamma Society International “may carry on its work in any state, territory or possession of the United States of America and in any territory, dominion, country or independent nation in any part of the world.”

Today, we gather to establish The Delta Kappa Gamma Society International in (Geographic name) . It is our pleasure and privilege to entrust to you the important responsibilities inherent in founding a unit of this international group of distinguished women educators.

We are honored to receive you as members of The Delta Kappa Gamma Society International. You are here today because you are a respected member of the education field. You have received an orientation to membership in the Society and gained an overview of “the big picture,” including the organizational structure of the Society, the Purposes and vision of the Society, and the responsibilities and benefits of membership.

By being here today, you have signified your willingness to assume the responsibilities in The Delta Kappa Gamma Society International. You will contribute to the Society by participating; sharing your interests, talents and professional expertise; and seeking opportunities to grow personally and professionally. If this is your desire, please signify by saying, “I will support this organization.”

Members: I will support this organization.

Organizer: As members of (Name) State Organization, you are charged with carrying on the activities of The Delta Kappa Gamma Society International in conformity with the provisions of the *Constitution* and *International Standing Rules*. In furthering the professional goals and objectives of Delta Kappa Gamma, the best interests of the membership will be advanced. Yours is the task of implementing the Seven Purposes of Delta Kappa Gamma and fulfilling the mission and vision of the Society.

Step Two: Install State Organization Founders

Organizer: (*Read aloud the names of those who have agreed to be founders; have them step forward in a tight semi-circle before the organizer.*)

As founders of (Name) State Organization, you are charged with growing the organization by increasing membership, developing leadership and encouraging members’ involvement. Your task is to participate with other units of the Society; extend membership to other women eligible to wear the golden key; uphold excellence in programs, projects and policies; and support the professional and personal growth of women educators and excellence in education.

Will you accept the responsibilities inherent to the successful functioning and growth of (Name) State Organization of The Delta Kappa Gamma Society International?

Founding of a State Organization

Initiates: I will.

🌀 Step Three: Acknowledge Establishment of the New State Organization

Organizer: *(Present the charter to the member to become the state president if known; otherwise, present to any founder.)*

Please accept the charter of _____ *(Name)* State Organization, installed on this day, _____ *(Date)* .

(Present founder's pin. Members of the sponsoring organization, if present, may "pin" the founders.)

May the years ahead bring you rich rewards in broader service, intellectual stimulation, professional growth and genuine fellowship.

(Applaud: founders return to their seats.)

Option: Appropriate music may be played

🌀 Step Four: Elect State Organization Officers

Organizer: The state organization will now hold its first business meeting for the purpose of electing officers. As the organizing officer, I will preside over the election and installation of state officers. _____ *(Name)* will record the minutes of this meeting.

(As appointed Chair, the Organizer will preside over the meeting.)

This meeting will come to order.

This meeting has been called for the purpose of electing officers for _____ *(Name)* State Organization of The Delta Kappa Gamma Society International. Nominations will be accepted for the offices of President, Vice – President, and Secretary.

(Voice vote if one nominee; otherwise requires ballot vote.)

The floor is open for nominations for the office of President. Are there any nominations?

(Names of nominees are recorded by the appointed recorder.)

Are there any further nominations for the office of President?

(If no further nominations are made, the organizer proceeds.)

Hearing none, I will call for the vote.

All in favor of _____ *(Name)* for the office of President please say, "Aye."

All opposed, please say, "No."

_____ *(Name)* is elected to the office of President.

Founding of a State Organization

The floor is open for nominations for the office of Vice-President. Are there any nominations?

(Names of nominees are recorded by the appointed recorder.)

Are there any further nominations for the office of Vice-President?

(If no further nominations are made, the organizer proceeds.)

Hearing none, I will call for the vote.

All in favor of _____ *(Name)* _____ for the office of Vice-President please say, "Aye."

All opposed, please say, "No."

_____ *(Name)* _____ is elected to the office of Vice-President.

The floor is open for nominations for the office of Secretary.

Are there any nominations?

(Names of nominees are recorded by the appointed recorder.)

Are there any further nominations for the office of Secretary?

(If no further nominations are made, the organizer proceeds.)

Hearing none, I will call for the vote.

All in favor of _____ *(Name)* _____ for the office of Secretary please say, "Aye."

All opposed, please say, "No."

_____ *(Name)* _____ is elected to the office of Secretary.

Step Five: Elected Officers Select a Treasurer

Organizer: The executive board selects the treasurer. We will take a short break while the elected officers confer to select a treasurer.

(When a treasurer has been selected ...)

_____ *(Name)* _____ is appointed to the office of Treasurer.

Is there any further business?

If there is no further business, this meeting is adjourned.

Founding of a State Organization

🌀 Step Six: Install State Officers

Organizer: *Note: After the election of officers, the organizing officer presides over an appropriate ceremony to install the newly elected officers.*

(to the incoming officers) The members of _____ (Name) _____ State Organization of

The Delta Kappa Gamma Society International have placed their trust in you, the incoming officers, for the responsibilities of your offices and the growth and success of the state organization for the next two years. You will have great influence on the state organization's growth and progress, in its status within the international Society, and in its impact on educational excellence, in each community, statewide, and globally.

_____ (Name) _____, as State Organization President, you will chair the _____ (Name) _____ State Organization Executive Board and serve as a voting member of the International Executive Board. You should represent the state organization at regional conferences and international conventions. You must maintain contact with your chapters and participate at all three levels of the Society. Members will look to you for inspiration, leadership and commitment. Knowing these and the other responsibilities explained to you by the organizing committee, will you accept the leadership of _____ (Name) _____ State Organization for the next two years?

Response: I will.

Organizer: _____ (Name) _____, as vice president and member of the _____ (Name) _____ State Organization Executive Board, you will serve as presiding officer in the absence of the president and assume her responsibilities automatically if she is unable to perform. Knowing these and the other responsibilities explained to you by the organizing committee, will you accept this leadership position?

Response: I will.

Organizer: _____ (Name) _____, as secretary and a member of _____ (Name) _____ State Organization Executive Board, will you accept the responsibilities of this leadership position, both to the state organization and to the _____ (Name) _____ State Organization Executive Board, as explained to you by the organizing committee?

Response: I will.

Organizer: _____ (Name) _____, you have been selected by the _____ (Name) _____ State Organization Executive Board to become treasurer and will be a member of the executive board and advisor to state organization officers and chapter treasurers. We are confident that you will perform the responsibilities of this office with leadership and commitment as described to you by the organizing committee.

(to audience) Members of _____ (Name) _____ State Organization, you have witnessed the installation of our _____ (Dates of biennium) _____ officers. In order to ensure state

Founding of a State Organization

organization success this biennium, you must cooperate with, give your loyalty to, and support these new leaders. Will you accept your responsibility?

Members: We will.

Organizer: Newly installed officers, the success and growth of _____ (*Name*) State Organization rests with your leadership for the next two years. Each of you has power to strengthen the state organization. Your members believe in you, and you can rely on our commitment and gain strength from our support as our Society becomes stronger through your leadership. We offer our best wishes as you assume your responsibilities to _____ (*Name*) State Organization and The Delta Kappa Gamma Society International.

Installation of a New Chapter (in a New State Organization)

🌀 Step Seven: Complete Initiation of Members By Registering Them in Chapters

State Organization President or Organizing Officer: As a member of The Delta Kappa Gamma Society International you are an integral part of a Society bound together by the common goal of unity. The symbols of our Society, the Seven Purposes and the vision and mission all reflect the honor of membership in Delta Kappa Gamma.

With this ceremony you dedicate yourselves to the forming of a new chapter within the international Society of key women educators. Take pride in the chapter and your membership in it. Help make it an honor for those who become members in the future.

*In accordance with our custom of naming each succeeding unit in the Society, we declare _____ *(Name)* Chapter of _____ *(Name)* State Organization duly installed and an active part of The Delta Kappa Gamma Society International.

As Charter Members of _____ *(Name)* Chapter, you are charged with growing the chapter by increasing membership, developing leadership and encouraging members' involvement. Yours is the task of implementing the Purposes and fulfilling the mission and vision of the Society. Your task is to participate with other units of the Society; extend membership to other women eligible to wear the golden key; uphold excellence in programs, projects and policies; and support the professional and personal growth of women educators and excellence in education.

In all things inspire one another to a commitment to enhance the Seven Purposes of Society. Will you accept these responsibilities?

Members: I will.

(Members designated for each chapter should sign the Official Chapter Register, receive membership certificates, song cards, be pinned with the keypin and be congratulated by the international president or organizing officer.)

**Repeat for each chapter formed.*

Step Eight: Elect Chapter Officers

Organizing Officer: The chapter will now hold its first business meeting for the purpose of electing officers. As the organizing officer, I will preside over the election and installation of chapter officers. _____ *(Name)* will record the minutes of this meeting.

Organizer: *(As appointed Chair, the Organizer will preside over the meeting.)*

This meeting will come to order.

This meeting has been called for the purpose of electing officers for _____ *(Name)* Chapter of the _____ *(Name)* State Organization of The Delta Kappa Gamma Society International. Nominations will be accepted for the offices of President, Vice-President, and Secretary.

(Voice vote if one nominee; otherwise requires ballot vote.)

Installation of a New Chapter (in a New State Organization)

The floor is open for nominations for the office of President. Are there any nominations?

(Names of nominees are recorded by the appointed recorder.)

Are there any further nominations for the office of President?

(If no further nominations are made, the organizer proceeds.)

Hearing none, I will call for the vote.

All in favor of _____ *(Name)* _____ for the office of President please say, "Aye."

All opposed, please say, "No."

_____ *(Name)* _____ is elected to the office of President.

The floor is open for nominations for the office of Vice-President. Are there any nominations?

(Names of nominees are recorded by the appointed recorder.)

Are there any further nominations for the office of Vice -President?

(If no further nominations are made, the organizer proceeds.)

Hearing none, I will call for the vote.

All in favor of _____ *(Name)* _____ for the office of Vice-President please say, "Aye."

All opposed, please say, "No."

_____ *(Name)* _____ is elected to the office of Vice - President.

The floor is open for nominations for the office of Secretary.

Are there any nominations?

(Names of nominees are recorded by the appointed recorder.)

Are there any further nominations for the office of Secretary?

(If no further nominations are made, the organizer proceeds.)

Hearing none, I will call for the vote.

All in favor of _____ *(Name)* _____ for the office of Secretary please say, "Aye."

All opposed, please say, "No."

_____ *(Name)* _____ is elected to the office of Secretary.

Installation of a New Chapter (in a New State Organization)

Step Nine: Elected Officers Select a Treasurer

Organizer: The executive board selects the treasurer. We will take a short break while the elected officers confer to select a treasurer.

(When a treasurer has been selected ...)

is appointed to the office of Treasurer.

Is there any further business?

If there is no further business, this meeting is adjourned.

Step Ten: Install Chapter Officers

Note: After the election of officers, the organizing officer presides over an appropriate ceremony to install the newly elected officers.

Organizer: (To audience) Members of _____ (Name) _____ Chapter, the officers you have chosen to lead this chapter for the biennium stand before you. It is a privilege to be selected by one's peers, to be acknowledged for one's leadership skills.

(To incoming officers) Newly elected officers, you are aware of your impending responsibilities. In accepting the offices for which you have been selected, you indicate your commitment to the chapter, your enthusiasm for the Purposes and work of the Society, and your willingness to perform your duties to further chapter success.

_____ (Name) _____, you have accepted the office of president of _____ (Name) _____ Chapter. As the responsibilities of the office have been explained to you by the organizing committee, will you accept the leadership of _____ (Name) _____ chapter for the next two years?

Response: I will.

Organizer: _____ (Name) _____, you have agreed to become vice-president of _____ (Name) _____ Chapter. As the responsibilities have been explained to you by the organizing committee, will you accept this leadership position?

Response: I will.

Organizer: _____ (Name) _____, you have agreed to become secretary of _____ (Name) _____ Chapter. As the responsibilities of the office have been explained to you by the organizing committee, will you accept this leadership position?

Response: I will.

Organizer: _____ (Name) _____, you have been selected by the chapter executive board to become treasurer and will be a member of the executive board. We are confident that you will perform the responsibilities of this office with leadership and commitment as described to you by the organizing committee.

Installation of a New Chapter (in a New State Organization)

Organizer: *(to audience)* Members of _____ *(Name)* Chapter, you have witnessed the installation of your _____ *(Dates of biennium)* officers. In order to ensure chapter success this biennium, you must cooperate with and support these new leaders. Will you accept your responsibility?

Members: We will.

Organizer: Newly installed officers, you have assumed responsibility for the success of _____ *(Name)* Chapter for the biennium. Each of you now has power to strengthen the chapter. Your members believe in you. You can rely on their cooperation and gain strength from their support as our Society—chapter, state organization, and international—become stronger through your leadership.

Step Eleven: Complete Establishment of Chapters by Presenting the Charters

Organizer: **(Present charter to president of the Chapter)*

Please accept the charter of _____ *(Name)* Chapter of the _____ *(Name)* State Organization, installed on this day, _____ *(Date)* .

Members have expressed their/our confidence in your abilities and your commitment to leadership. We welcome your service to _____ *(Name)* Chapter as you lead us to greater success within The Delta Kappa Gamma Society International. *(Turning to audience)* Will you join in offering your congratulations and commitment to your _____ *(Dates of biennium)* officers?

**Repeat for each chapter. Officers of all chapters may be installed at the same time.*

End of Ceremonies to Establish a New State Organization and its chapters: *An appropriate reception, tea or other time of congratulations and celebration may be planned for this time.*

Recommitment Ceremony

Instructions: A recommitment ceremony may be used at a special occasion when it is appropriate for the membership to reflect upon its commitment to the Society.

Option: Preceding the ceremony, presider reads the names and dates of initiation of members present, beginning with member(s) with the earliest date of initiation. As a name is called, the member comes forward until all are standing in a circle around a table on which are a rose, a book and a candle. The ceremony is read. Then the first initiate lights her candle from the large candle on the table and “passes the light” around the circle in the order of initiation. When the final candle is lit, the group sings “The Delta Kappa Gamma Song.”

Recommitment Ceremony

A Recommitment to Delta Kappa Gamma

Option: This ceremony may be used as written or combined with "Recommitment."

Leader: I am proud of my membership in The Delta Kappa Gamma Society International, and am proud to rededicate myself to the Purposes of the Society.

Response: I am committed to this goal.

Leader: I believe our Society can assume ever greater leadership in the improvement of education and in the advancement of women educators.

Response: I am committed to this goal.

Leader: I believe that through expanding membership, and service, we can contribute greatly to *Leading Women Educators Impacting Education Worldwide*.

Response: I am committed to this goal.

Leader: I believe that our members contribute significantly to the quality of life of those we touch through the programs, projects, and policies of Delta Kappa Gamma.

Response: I am dedicated and committed to this goal!

A Recommitment Ceremony

Presider: Members of _____ (*Name*) Chapter, upon initiation into The Delta Kappa Gamma Society International, you were recognized for your service to education and your dedication to the high ideals of *Leading Women Educators Impacting Education Worldwide*.

As members of the Society we are committed to give active support to the Seven Purposes upon which Dr. Annie Webb Blanton founded the organization in 1929. As the Purposes are read, reflect upon the meaning they have for each of us, personally and professionally:

To unite women educators of the world in a genuine spiritual fellowship

To honor women who have given or who evidence a potential for distinctive service in any field of education

To advance the professional interest and position of women in education

To initiate, endorse and support desirable legislation or other suitable endeavors in the interests of education and of women educators

To endow scholarships to aid outstanding women educators in pursuing graduate study and to grant fellowships to non-member women educators

Recommitment Ceremony

To **stimulate** the personal and professional growth of members and to encourage their participation in appropriate programs of action

To **inform** the members of current economic, social, political, and educational issues so that they may participate effectively in a world society.

These Purposes, reflected in the tradition of the Society, are symbolized by

- Roses and the color gold that signify beauty of spirit and dedication to excellence;
- The wreath of laurel leaves that represents achievement;
- The color crimson that stands for courage to achieve success and attain leadership in our profession;
- The cup that represents knowledge;
- The lamp and open book that represent wisdom and scholarship;
- The golden ellipse that represents the work of each member for the good of all.

In recalling our dedication to the ideals of our Society, let us renew our commitment to Society Purposes. Let us rededicate ourselves to our mission to “promote the professional and personal growth of women educators and excellence in education.” Let us more actively support the programs, projects and policies and do our best to fulfill our responsibilities of membership in The Delta Kappa Gamma Society International.

Recommitment Pledge

Leader: Please repeat after me:

We, the members of _____ *(Name)* _____ Chapter,

offer our cooperation, encouragement, and friendship to you,

and we promise to help you in carrying out the purposes and programs of work of the Society.

Option: Use this pledge in combination with an initiation or installation ceremony.

Founders Day Ceremonies

Founders' Day Ceremony Options

State organizations and chapters are encouraged to remember and honor the vision of the twelve Founders with appropriate observations on the occasion of the anniversary of the founding of the Society. The Delta Kappa Gamma Society International was founded May 11, 1929, at the Faculty Women's Club at The University of Texas in Austin, Texas.

Founder	Date of Birth – Date of Death
Dr. Annie Webb Blanton	August 19, 1870 – October 2, 1945
Miss Mamie Sue Bastian	November 27, 1875 – February 20, 1946
Miss Ruby Cole	December 2, 1885 – November 20, 1968
Miss Mabel Grizzard	March 22, 1888 – July 12, 1968
Dr. Anna Hiss	May 11, 1893 - January 28, 1972
Miss Ray King	July 13, 1888 – January 24, 1979
Miss Sue King	January 8, 1886 – May 4, 1930
Dr. Helen L. Koch	August 26, 1895 – July 14, 1977
Mrs. Ruby Terrill Lomax	February 7, 1886 – December 28, 1961
Dr. Cora Martin	November 27, 1884 – April 23, 1965
Mrs. Lalla M. Odom	April 8, 1874 – April 13, 1964
Miss Lela Lee Williams	July 20, 1883 – February 18, 1971

Biographical information may be found in *Our Heritage*, Volumes I and II, as well as in Volume III on CD. These materials may be ordered from the Society supply store on the website (www.dkg.org).

State organizations and chapters are also encouraged to remember and honor the Founders of the respective state organization with appropriate observations held on the anniversary of the founding of the Society or the anniversary of the founding of the state organization. Biographical information on these founding members may be available in the archived records of the state organization officers.

Members may use resources and programs available on the DKG website (www.dkg.org) in the library. Members may also write ceremonies and celebrations appropriate to the needs of the chapter.

Ceremony of Remembrance

Ceremony of Remembrance

Music: Appropriate music is suggested but not required.

Instructions: *This ceremony may be used in remembrance of a deceased member. An officer may read the service and someone who knew the member very well may present the eulogy.*

Presider: We, as members of The Delta Kappa Gamma Society International, come together today to honor our friend and member, _____ *(Name)* _____, _____ *(Name)* _____ Chapter.

During her lifetime she was all the Society represents – a key woman educator. She performed her educational tasks with enthusiasm and dedication. Whatever she attempted, she carried through responsibly. She sought to enrich the lives of those she taught and those with whom she worked. Intellectual and professional growth were her constant goals.

Option: It is suggested that her personal life as an educator, member and friend be described by someone who knew her well. After this eulogy, the presider continues.

Presider: We mourn her death because we will miss her, but she has left a part of herself with those she loved, with her colleagues, and with all of us.

Let us keep her memory alive by continuing her work. We add her name now to those who preceded her. We place this rose to commit her memory to us forever.

Option: The presider and/or each member may place a rose on either the casket or grave site. If the ceremony is part of a memorial service, the rose may be placed in a vase. An appropriate song may be sung and/or the placing of the rose may be positioned to conclude the ceremony. Red or white roses may be used.

Celebration of Life

Celebration of Life

Prelude/Processional: Flute accompanied by piano or other appropriate music.

Words of Celebration Reading: Written by Becky Sadowski, Tennessee

“Who Are They?”

Leader: Who are these women whose lives we celebrate today? Our sisters were true leaders who unselfishly shared their gifts and talents and encouraged others.

Response: We honor their contributions.

Leader: Our sisters were women of vision—always looking forward and courageously willing to accept as well as to initiate change when needed.

Response: We acknowledge their strong commitment to the mission and Purposes of our Society.

Leader: Our sisters were dedicated mentors who listened carefully, shared their wisdom and gladly offered support.

Response: We remember both the challenges and the successes we experienced together.

Leader: Our sisters served well and brought great joy among us.

Response: We celebrate their lives and cherish the fellowship we shared.

Leader: We will always be grateful for our sisters who have left us. They strengthened us for our future journey and will forever be a part of who we are as a Society.

Appropriate music: presented by a chorus or an individual

Placement of Roses in Celebration

The white roses remind us that even though our sisters are no longer with us they will always remain in our hearts and be a part of Delta Kappa Gamma.

Appropriate tributes for deceased members: individual eulogies or by region/area or chapter.

“Gifts and Giving”

Priceless gifts are wrapped in love.
They are topped with ribbons of
Knowledge and experience.
Such gifts have been given and shared.

The gifts of leadership, courage foresight.
The gifts of teaching and leading of teachers.
The gifts of loyalty, trust and dedication.
The gifts of sisterhood, guidance and enrichment.

Today we acknowledge those gifts
And celebrate the lives who gave them.
Receiving them with careful hands we share
What our mentors taught us to become.

Together we with further education and educator.
Together we will be one in purpose and mission.
Together we will continue the legacy clearly left us.
Together we stand firmly and move forward.

Written by Janye Brainard, Texas

Appropriate music: presented by a chorus or an individual.

Additional reading (optional): This ceremony included a reading of Life Must Go On...a Navaho Prayer (A non-religious Funeral Reading). It can be read if not printed—permission should be obtained for use in print

The Delta Kappa Gamma Song Suggested: instrumental or piano with flute accompaniment.

Postlude/Recessional: Appropriate music, piano or instrumental.

Internment Remembrance

Internment Remembrance

Suggested Procedure: *This ceremony is a commitment service used at the internment of a member of The Delta Kappa Gamma Society International. It may supplement any of the usual forms of burial ceremonies. It is assumed, in carrying out this service, that members will form a group near the grave. At the appropriate time, the presider will say:*

The members of The Delta Kappa Gamma Society International, of which _____ (*Name*) _____ was a faithful member, will now give their special tribute(s).

A member of the Society steps forward and reads the ceremony. At its conclusion, she places a rose on the casket/urn. Other members may do likewise. The service may then be returned to the person in charge; or, if preferred, members may join in an appropriate song.

Speaker #1: As we say farewell to this key woman educator, _____ (*Name*) _____, may we unite in a rededication to the Seven Purposes to which our Society is dedicated that were exemplified in her character.

Speaker #2: *It is suggested that her personal life as an educator, member and friend be described by someone who knew her well. After this eulogy, the presider continues.*

Speaker #3: _____ (*Name*) _____, this flower goes with you to your earthly resting place as a symbol of the love of your sisters. The rose of our Society will be dearer to us as it recalls your memory.

Necrology Readings

She Taught Me

Into her classroom I came, books in hand,
Shy, timid, uncertain...I was an empty slate.
She was strong, dedicated, driven.
She taught me, and I learned well.

Into my classroom I came, new roll book in hand.
Eager, young, scared...I was untried.
She was kind, focused, wise.
She taught me, and I learned well.

Into this sisterhood I came, gold key in hand.
Seasoned, proud, confident...I was honored.
She was colleague, mentor, friend.
She taught me, and I learned well.

Into this sacred place I come, white rose in hand.
Saddened, tearful, grateful...I am inspired.
Now, a guardian of the faith, she sleeps.
Yet, she continues to teach, and I learn well.

Elizabeth Watson, Beta State Organization
Southeast Regional Director, 2011-2012

Necrology Readings

A Teacher Dreams

- Leader:** When I die,
Write but one word on my stone:
- Assembly:** Write "Teacher"...
Never mind a date or name,
- Leader:** For only in this way would I be known,
Without a title,
Timeless,
Without Fame.
- Assembly:** Perhaps some
Who wander through the grounds
Where I lie sleeping,
- Leader:** As they pass through
May read the brief tributes about the mounds,
And note the word,
Then speak of some they knew.
- Assembly:** "Now my first teacher
Taught me how to love,"
And "I remember how one teacher smiled."
- Leader:** "Another teacher took my thoughts above
The world I knew,
(A big-eyed, clumsy child)."
- All:** And, as these thoughts are stirred, above my head,
I shall be teaching...though mortals call me dead.

Mary Oler, Texas Honorary Member,
The Delta Kappa Gamma *Bulletin*, Winter 1978